

Pastoral Call Form

Presbytery of _____ Presbyterian Church (USA)

The _____ Presbyterian Church of _____ (City, State), being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you, _____ to undertake the office of _____ (Pastor, Associate Pastor) of this congregation, beginning _____ promising you in the discharge of your duty all proper support, encouragement and allegiance in the Lord.

That you may be free to devote full time (part-time) to the ministry of the Word and Sacrament among us, we promise and obligate ourselves to provide you the following annually:

Cash Salary \$ _____
Supplement for Social Security Tax \$ _____
Foregone interest on below-market loan \$ _____
TOTAL income reported to IRS \$ _____

Housing (manse and/or amt. of housing allowance) \$ _____
Utilities Allowance \$ _____
Full medical, pension, disability, and death coverage under the Board of Pensions \$ _____
Other benefits:
Deferred Compensation \$ _____
Medical/Dental reimbursement allowance \$ _____

Paid vacation leave of _____ weeks annually
Paid continuing education leave of _____ weeks annually
Cumulative up to _____ weeks
Sabbatical leave (discussions to commence after fourth year of service)
Six weeks paid maternity leave
Moving expenses \$ _____

It is understood that the following expenses of ministry will be reimbursed through an accountable plan:

Travel expense at \$ _____ per mile
(IRS allowable rate is recommended) \$ _____
Continuing education reimbursement allowance \$ _____

We promise and obligate ourselves to review with you annually the adequacy of this compensation.

In testimony whereof we have subscribed our names this _____ day of _____ (Year)

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.

(Signed) _____
Moderator of the Congregational Meeting

Certification of Call

By Presbytery of Call

By the Presbytery of _____

This call has been reviewed by the **Committee on Ministry**. The committee recommends that the presbytery approve this call.

Date of action _____ (Signed) _____
COM Moderator

This call was approved by the Presbytery of _____
(through action taken by its Committee as authorized by G-11.0502h)

Date of action _____ (Signed) _____
Stated Clerk

By Presbytery of Care or Present Call

This call has been reviewed by the Committee on (Ministry or Preparation for Ministry). The committee recommends that the presbytery find it expedient to release _____ to accept this call.

Date of action _____ (Signed) _____
Stated Clerk

By Candidate

This is to certify that I have received and accepted the call.

Date of acceptance _____
Signature _____