

Minutes for Ordination/Installation of a Teaching Elder

MINUTES OF THE COMMISSION TO (ORDAIN AND) INSTALL _____
_____ AS TEACHING ELDER OF
_____ PRESBYTERIAN CHURCH _____,
TENNESSEE.

The Commission, according to the appointment of the Presbytery of East Tennessee, met
at _____ Presbyterian Church on _____,
_____, at _____ a.m./p.m. The following ministers were present: _____
_____. Elders and the churches they represent present: _____

_____.

A quorum was present. Guest members of the Commission present: _____
_____.

_____. The Commission was convened with prayer by _____.
_____ was elected Clerk. The Order of Worship was reviewed
by _____. The congregation was led in worship by _____
_____, and the sermon was preached by _____
from _____ (scripture) on the subject
“_____.” _____ recited the
proceedings of Presbytery leading up to the service, and propounded the Constitutional
Questions to the minister. Elder _____ propounded the Constitutional
Questions to the congregation. These being answered in the affirmative,
_____ was (ordained with prayer and laying on of hands of the
Presbytery and) installed as teaching elder of _____ Presbyterian Church
agreeably to the Word of God and the Book of Order. The charge to the teaching elder
was delivered by _____ and to the congregation by _____.
The service was concluded with the Benediction pronounced by the newly installed
teaching elder and the congregation welcomed the pastor into their fellowship in the
Ministry of the Word.

The minutes were read and approved and the Commission dismissed with prayer by
_____.

Moderator

Clerk